

Guardian of Tales Legacy Memoir Intake Form

Client Name: _____
Email Address: _____
Preferred Name (if different): _____
Date Submitted: _____

1. About You

Please share a few key facts about yourself. This helps us create an accurate introduction.

- Full name as you'd like it to appear in the memoir:

 - Year of birth (optional):

 - Where did you grow up?

 - What is your profession or life's work (past or present)?

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2. Story Focus

What would you like your memoir to focus on?
(Check all that apply or describe in your own words.)

- ☐ Life overview (your story from childhood to now)
 - ☐ A specific chapter of life (e.g., motherhood, military, marriage, etc.)
 - ☐ A challenge or journey you've overcome
 - ☐ A collection of memories or anecdotes
 - ☐ Other: _____
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3. Key Memories or Moments

List 3–7 meaningful moments, turning points, or personal stories you'd like included in your memoir.

You're welcome to use bullet points or brief notes here. If you'd prefer to write full paragraphs, we recommend using a notebook or separate document to keep your thoughts organized.

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

4. Tone & Style

What kind of tone should the memoir have?

- ☐ Warm and nostalgic
- ☐ Honest and raw
- ☐ Light and humorous
- ☐ Spiritual or reflective
- ☐ Professional/biographical
- ☐ Mixed / Let the story guide it

Other notes about tone:

5. Dedication or Title Page (Optional)

Would you like to include a short dedication, title, or note at the beginning?

- ☐ Yes (please write it below)
- ☐ No

Write your dedication or title here:

6. Final Touches

Is there anything else you'd like to say, include, or explain?

Signature

By signing below, I confirm that the information above is true and I consent to the creation of my memoir based on this intake.

Client Signature: _____

Date: _____